



275 East Main Street
Somerville, NJ 08876
Phone: (908) 575-9995
Fax: (908) 722-7787

Email Order Form to Orders@goguardianinsurance.com
Get Free Title Insurance Quotes at www.e-titleagency.com



BUYER'S ATTORNEY

Name: _____
Address: _____

Telephone: _____
Email Address: _____
Buyer's Attorney Fee: _____

BUYER'S REALTOR

Name: _____
Broker: _____
Address: _____
Telephone: _____
Email Address: _____

Closing Date: _____

Location Req: _____

PROPERTY INFORMATION

Block and Lot: _____
Street Address: _____
City: _____ State: _____ Zipcode: _____
Property Type: Residential: _____ Commercial: _____
Transaction Type: Purchase: _____ Refinance: _____
Building Type: Condo: _____ Townhome: _____ SFD: _____ Apartment: _____

BUYER INFORMATION

Buyer #1: _____ SS# Last 4: _____
Address: _____
Telephone: _____ Email Address: _____
Buyer #2: _____ SS# Last 4: _____
Address: _____
Telephone: _____ Email Address: _____

LENDER INFORMATION

Name: _____
Address: _____
Phone: _____ Email Address: _____

CONTRACT INFORMATION

Sales Price: _____
Mortgage Amount: _____
Deposit: _____ Escrow Held By: _____
Seller Concessions: _____

SELLER INFORMATION

Seller #1: _____ SS# Last 4: _____
Address: _____
Telephone: _____ Email Address: _____
Senior Credit Due? Yes _____ No _____
Seller #2: _____ SS# Last 4: _____
Address: _____
Telephone: _____ Email Address: _____
Maiden Name if Applicable: _____

SELLER'S ATTORNEY

Name: _____
Address: _____

Telephone: _____
Email Address: _____
Seller's Attorney Fee: _____

SELLER'S REALTOR

Name: _____
Broker: _____
Address: _____
Telephone: _____
Email Address: _____
Realtor License #: _____
Broker License #: _____

I / We hereby authorize the order and delivery of the following items:

BUYER: please check box next to requested i

- Title
 - Survey
 - Do you want GTA to select the survey company? (if item isn't checked please include the name of the Survey Co.)
 - Survey to be done by: _____
 - Termite
 - Homeowner's Ins
 - Survey Certification
 - Certification of Insurance
 - Water Certification
 - Septic Certification
 - Order HOA Statement of Account
 - Other Services: please provide details below
-

RESPA - Authorization

Under the Real Estate Settlement Procedures Act (12USC 2601), you have the freedom to choose the supplier of any service required. This form is intended to authorize Guardian Settlement Agents, Inc. which is to secure those services necessary to efficiently process your transaction. Therefore, if you would prefer a contractor of your choosing to perform any of the specified items above, please note your preference below:

Item: _____

Contractor: _____

Charges and Fees

It is understood that certain charges will be incurred on your behalf which are reasonable and consistent with the above. Invoices for the work performed will be presented and deducted from your proceeds at settlement. Your title representative will explain the charges.

Disclaimer

Guardian Settlement Agents, Inc. expects that all services will be performed in a prompt and professional manner. Each vendor or supplier, however, is responsible for his or her actions. Accordingly, Guardian Settlement Agents, Inc. will not be held responsible for any negligence, delay or error attributable to such vendor or supplier. If you have a particular questin regarding a warranty, etc., please contact the vendor that has been engaged to perform the required service.

I / We, the Buyer(s) or Their Respective Legal representatives hereby authorize GSA to secure or cause to be secured, at our expense, the items identified above.

BUYER / Date: _____

BUYER / Date: _____

Documents attached: Pleasea check box if attached

- Mortgage Commitment
- Copy of Executed Contracts
- Original authorization form
- Legal Description
- Copy of Report of Title
- Copy of Deed

Additional Notes/Information: _____
